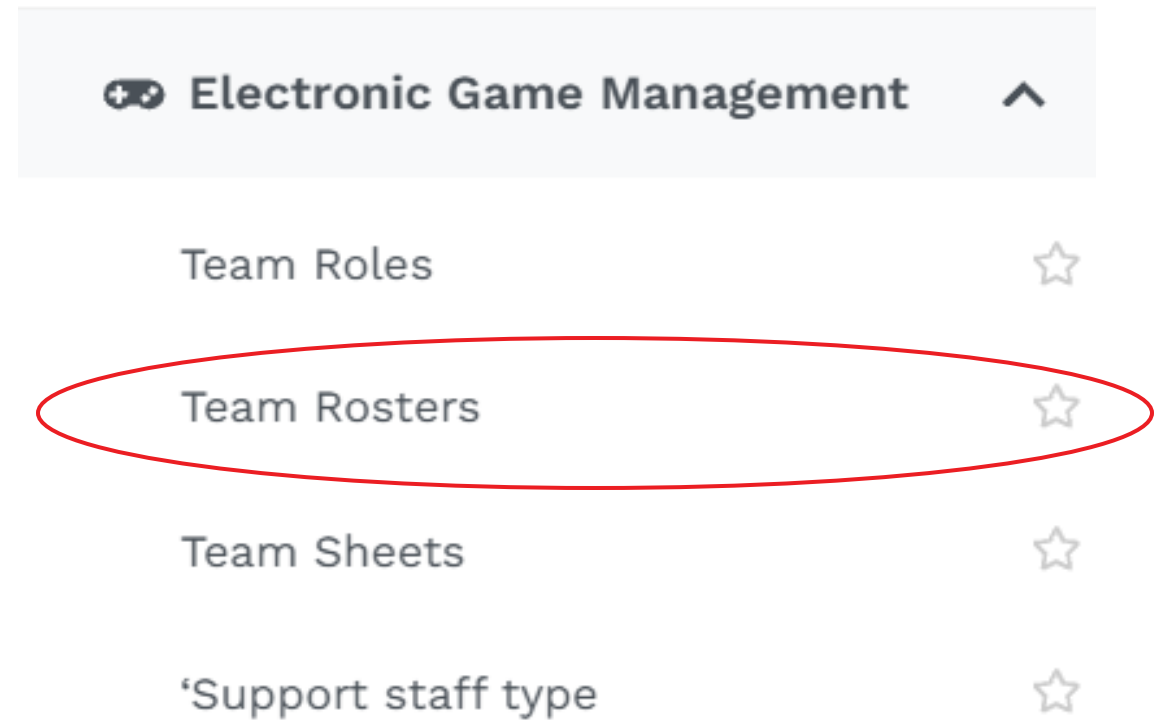


How to guide

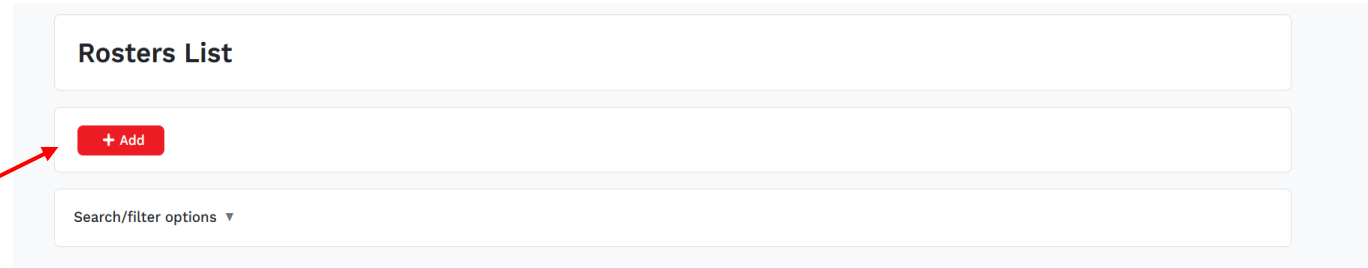
Creating a team in your club

Creating a team in your club

- Log into your club's VolleyZone account by [clicking here](#).
- Click on 'team rosters' under 'electronic team management' from the menu page on the left-hand side of your screen



Creating a team in your club



The screenshot shows a web interface for managing rosters. It features a header titled "Rosters List". Below the header is a red button with a white plus sign and the text "+ Add". At the bottom of the interface is a search bar labeled "Search/filter options" with a downward arrow. A red arrow originates from the text "click the 'add' button" in the list below and points directly to the "+ Add" button.

- On the team roster page, click the 'add' button

Creating a team in your club

- The 'season' and 'create roster for' sections will automatically populate
- Select the appropriate age grade for your team by clicking on the 'age grade' drop-down menu [NVL teams should select NVL Women/NVL Open (Volleyball England), Cup/Shield teams should select Adult Open/Adult Women (Volleyball England)]

Home > Team Rosters > Add a Roster

Add a Roster

Season	2026-2027
Create Roster For	Team
Age Grade	
Gender	Select Age Grade First
Team	Select Age Grade First
Roster Name	Enter Unique Roster Name

Save

Adult Women (Leicestershire Volleyball Association)
Adult Open (Leicestershire Volleyball Association)
U18 Girls (Leicestershire Volleyball Association)
U18 Open (Leicestershire Volleyball Association)
U17 Girls (Leicestershire Volleyball Association)
U17 Open (Leicestershire Volleyball Association)
U16 Girls (Leicestershire Volleyball Association)
U16 Open (Leicestershire Volleyball Association)
U15 Girls (Leicestershire Volleyball Association)
U15 Open (Leicestershire Volleyball Association)
U14 Girls (Leicestershire Volleyball Association)
U14 Open (Leicestershire Volleyball Association)
NVL Open (Volleyball England)
NVL Women (Volleyball England)
Adult Women (Volleyball England)
Adult Open (Volleyball England)
U14 Girls (Volleyball England)
U14 Open (Volleyball England)

Creating a team in your club

- Under the 'team section, select 'create new team'. This will populate another field to name your team.
- Enter the name for your team here. Remember whatever name you will enter, it will automatically have your club name as a prefix. Thus, you don't have to enter you club name in the field.

The screenshot shows a web form titled "Add a Roster". The form contains several fields:

- Season:** A dropdown menu set to "2026-2027".
- Create Roster For:** A dropdown menu set to "Team".
- Age Grade:** A dropdown menu set to "Adult Open (Volleyball England)".
- Gender:** A dropdown menu.
- Team:** A dropdown menu currently showing "-- Create New Team --". A red arrow points to this dropdown.
- Roster Name:** A text input field with the placeholder "Enter Unique Roster Name". A red arrow points to this field.

Below the form is a large red button labeled "Save". A red arrow points to this button.

- Click save
- This will take you to the Team Roster page